



Employee Cashless Exercise Form

员工个人收益将通过公司在窗口关闭后 30 个工作日内到帐，具体流请查看员工网站 《期权交易流程变更告知》 文档

Please note, if you have submitted an exercise request before 3.00pm Beijing time, your request will be processed on the same day provided all information are correct. Otherwise, your exercise request will be processed on the following business day. Please forward the completed form to us by email or fax.

Date (DD / MM / YY):

Section A: Personal Details Please fill in all fields in **English** block letters.

Participant ID

Title (in English)

First Name (in English)

Surname (in English)

Email

Mobile Phone No.

Section B: Exercise Details To correctly identify which award you are exercising, please fill in all of the following in **English** block letters:

Plan Name (in English)

Grant Date
DD / MM / YY

Grant Price

Exercise Quantity

Limit Price

Order Type (Please tick)

Limit price order (Please fill in "Limit Price" on the left)

Note: Limit Price order will be valid until it is filled, unfilled order will be cancelled when trading window is closed

Market price order (Please do NOT fill in "Limit Price")

Note:

The exercise of Share Options and purchase of the Company's Shares involve risks. You are advised to consider your own financial circumstances before exercising your Share Options. If you are in any doubt, please consult your own financial, legal and tax advisors to obtain professional advice. The Company is not responsible for rendering such professional advice to you and is not liable for any personal financial loss suffered should you fail to realize the money invested in the Shares or any personal income tax payable by you in connection therewith.

Section C: Proceeds Remittance Please provide your personal local **China Merchants Bank** account details. If you provide a foreign bank account, your transfer will not be processed. Please fill in all text fields in **English** block letters.

Bank Name

CHINA MERCHANTS BANK

Account Name (in English)

Account Number

SWIFT Code

Branch address (If known) (in English)